MARKET LAVINGTON PARISH COUNCIL

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27th November 2026

Meeting of the Highways, Recreation, Amenity and Footpaths (HRAF) Committee
Date: **Thursday 3rd December 2026**
Time: **7.15pm**
Venue: **St Barnabas CofE Primary School**, Drove Lane, Market Lavington, SN10 4NT

To Councillors:
Fred Davis; Di Fraser (Chair); Peter Joly; Suzanne Morrison; Chloe Stevens; Laura Turner-Scott.

As members of the HRAF Committee you are summoned to attend the above meeting to transact the business below.

Please ensure your apologies are submitted to me, by return, if you are unable to attend this meeting.

Tanya West
Parish Clerk & RFO

Civility & Respect
IN COLLABORATION WITH SLCC, NALC, OVW, COUNTY ASSOCIATIONS

AGENDA

Meeting of the HRAF Committee **7.15pm**

Recording: This meeting may be recorded under the Openness of Local Government Bodies Regulations 2014. If you wish to record it, please tell the Chair or Clerk in advance. The Clerk will record the meeting for administrative purposes. That recording will be deleted once the draft minutes are approved, in line with Standing Orders.

Civility & Respect: Market Lavington Parish Council has signed the NALC Civility & Respect Pledge. Everyone attending is asked to treat councillors, staff, the public, partner organisations and volunteers with civility and respect.

(D) = decision required

Part 1 – Opening Business

Item for Discussion
26/27-182-HRAF0312 **Attendance and Apologies for Absence** To receive any apologies for absence and consider reasons for non-attendance.
26/27-183-HRAF0312 **Declarations of Interest and Dispensations to Participate** a) To receive declarations of interest in respect of matters contained in this agenda. b) To consider any requests for dispensation. ***Members are reminded of their obligation to declare any interests they may have in any issues arising at the meeting which might conflict with the business of the council and how these interests impact on their involvement with discussions and voting.***
26/27-184-HRAF0312 **Public Participation – Agenda Items (maximum of 5 minutes)** The meeting will adjourn to hear questions or comments from the public on items on this agenda.
26/27-185-HRAF0312 **Minutes of the Previous Meeting** To receive the approved minutes of the HRAF Committee meeting held on 7th July 2026.

Part 2 – Current Position

26/27-186-HRAF0312 Budget Monitoring 2026/27

To review the budget monitoring report for HRAF budgets for the 2026/27 financial year.

26/27-187-HRAF0312 Maintenance Works and Improvements (D)

To receive a report on works completed since the last meeting, and to agree any routine maintenance and improvements within existing budgets.

Play and Recreation

a) **Play areas (Broadwell, Elisha Field, Hamilton Drive):** inspections, signage, surfacing and equipment. Update on Hamilton Drive and Aster.
b) **Elisha Field playing field and pavilion:** Scouts lease and replacement pavilion. Football Club and pitch works.

Green Spaces and Land

c) **Canada Woods:** MLAV2 fence following the bank slippage repair, pending broken pipe replacement, pending tree works, and access gate letters.
d) **Broadwell to the Muddle:** recent volunteer works and signage relating to proposals to dam the water.
e) **Other parish-owned land:** update on tree works and tree surveys.
f) **Car park, amenity land and steps by the Community Hall:** general improvements and usage.

Street Furniture and Safety Equipment

g) **Defibrillators and bleed kits:** installation of new cabinets, replacement consumables and recent use.
h) **Grit bins:** Relocation of Market Place bin, and new bin at Francis Road.
i) **Litter bins:** replacement at the Canada Rise entrance, and new bins at White Street/Lavington Hill and by the Youth Council picnic bench, Southcliffe Road.
j) **Bus shelters and benches:** general maintenance and cleaning.

Part 3 – Planning for 2027/28

26/27-188-HRAF0312 Hire Charges and Terms and Conditions (D)

a) To review hire rates for Elisha Field and the Pavilion, and recommend any changes for 2027/28.
b) To review the terms and conditions of hire, and suggest any amendments.

26/27-189-HRAF0312 HRAF Projects List (D)

To review the HRAF projects on the suggested projects list, and recommend to Full Council any amendments to their priority, timescales and content.

26/27-190-HRAF0312 HRAF Budget Requirements 2027/28 and Beyond (D)

To recommend HRAF budget requirements to the Finance Committee and Full Council, including:

a) Projects and works arising from agenda items 187 and 189.
b) Utilities usage and supply.
c) Contractor and supplier agreements, such as grass cutting, hedge and tree works, and bin emptying.

26/27-191-HRAF0312 HRAF Strategic Documents (D)

To receive updates on the Strategic Documents allocated to the HRAF Committee, and agree any amendments to recommend to Full Council.

Part 4 – Closing Business

26/27-192-HRAF0312 Other HRAF Matters (for information only)

For councillors or the Clerk to raise matters not on the agenda. Any matter needing a decision will be carried forward to a future meeting.

26/27-193-HRAF0312 Adjournment for Public Participation (maximum of 5 minutes)

The meeting will adjourn to hear questions or comments from the public on matters not on this agenda.

26/27-194-HRAF0312 Items for Next Agenda

Opportunity for councillors to put forward items for the next meeting.

26/27-195-HRAF0312 Date and Time of Next HRAF Committee Meeting

Tuesday 6th April 2027 at 7.15pm, unless a meeting is needed sooner.